

~~CONFIDENTIAL~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Acting Director of Training

DATE: 2 July 1959

FROM : Deputy Registrar/TR

SUBJECT: Weekly Activity Report No. 26
24 June - 30 June 1959I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. [] of Training Aids, delivered a wall-chart which will enable the Registrar Staff to carry out its task of allocating class-room space much more efficiently.

2. [] attended four lectures on Electronic Data Processing Machine presented by an IBM group of four men, especially briefed and cleared for contact with the Agency. She reports that she learned a great deal, including one more esoteric jargon, this one peculiar to the area of computing machinery.

3. FY 1959 ended with the Information Branch's having logged 220 certifications of tested proficiencies in foreign languages.

4. Based on Budget Requirements submitted for FY 1960, Processing Branch has allocated 44 spaces in the "Weapons Orientation Advanced Course" at Sandia Air Force Base, New Mexico, to the following components:

OSI - 19	OCI - 5
ORR - 13	TSS - 1
ONE - 6	

25 YEAR RE-REVIEW

5. The DD/P and DD/I Briefings for our 1959-60 Senior Defense School candidates will be held on Wednesday, 8 July.

6. The initial administrative arrangements were made during the past week for three Agency employees who will be engaged in full time external training programs beginning in August. The programs and sponsoring offices are:

FSI - [] (18 months) - FE
Columbia University (12 months) - ORR
Cornell University (12 months) - OCI

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7. During the month of June, the Registration Section received 100 inquiries for training records. In addition, 175 Training Requests were received.

8. Registrar Staff has received the following alphabetical IBM runs (cumulative 1946 - 1958 on-duty personnel):

a. Registration Section copy

b. In three parts: DD/I, DD/P, DD/s for senior Training Officers

c. By Office for individual Training Officers

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9. have been absent this week on Military Leave, undergoing Reservists' training at, respectively, Fort Knox, Kentucky, and Maxwell Air Force Base, Alabama.

10. During the week 24 June - 30 June 1959, there were 519 persons enrolled in OTR Conducted training:

120 enrolled in 21 classes (12 languages) voluntary

140 enrolled in 30 classes (8 languages) internal

101 enrolled in 4 Intelligence School courses

108 enrolled in 5 Operations School courses

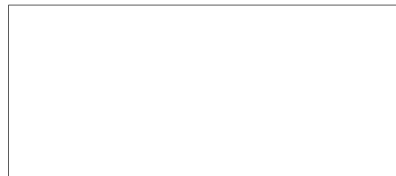
28 enrolled in 1 SIC course

15 enrolled in 1 area course

3 from other Government agencies

4 Dependents

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